

Graduate Certificate in Nonprofit Organization Management and Leadership

The ~~graduate certificate nonprofit management leadership~~ Graduate Certificate in Nonprofit Organization Management requires the completion of 18 credit hours. Nine of these ~~are~~ include the following core courses:

P P ADM/SOC WK 6300	Leadership and Management in Nonprofit Organizations	3
P P ADM/SOC WK 6310	American Philanthropy and Nonprofit Resources Development	3
P P ADM/SOC WK 6311	Staff Management Issues in Nonprofit Organizations	1
P P ADM/SOC WK 6312	Legal Issues in Managing Nonprofit Organizations	1
P P ADM/SOC WK 6313	Financial Issues in Managing Nonprofit Organizations	1
Total Hours		9

Six hours of electives are to be taken from approved courses in accounting, business administration, economics, management, marketing, political science, psychology, public policy administration, and sociology. A student may choose among these courses or other courses approved by the program director.

~~Three hours of internship are also required, or graduate students should demonstrate the equivalent professional field experience. Any request for an exemption from the internship requirement must be approved by the nonprofit program director after a review of the student's professional or managerial field experience with appropriate documentation. Students who receive an exemption must take another 3 hours of electives from the selection in section B (below).~~

Three hours of internship are also required. Students who have significant relevant field experience in the nonprofit sector may request that the internship requirement be waived. To request a waiver, students must submit a written request outlining the student's professional or managerial field experience with

appropriate documentation. Any request for a waiver from the internship requirement must be approved by the program director. Students who receive a waiver must take an additional three hours of electives in lieu of the internship.

Requirements for admission to the graduate certificate program include an undergraduate degree and a GPA of 3.0 or better. Applicants must ~~obtain~~ submit two letters of recommendation. At least one of the letters ~~must~~ should be from a current or former college-level instructor. Applicants must submit a two-page personal statement explaining how the certificate program fits in the applicant's educational and professional goals. The letters and personal statement should be sent directly to the ~~NPML~~ Public Policy Administration office.

Sign-offs from other departments affected by this proposal

None

Rationale

Adding a two-page personal statement as a requirement for admission.